

SCC Faculty Council Minutes
March 7, 2008
11:00 a.m. EST
Alton Blakley Conference Room

The meeting was called to order by the chair at 11:01 a.m.

Members present were Pam Bridgman, Jon Burlew, Michael Calder, Kim Cleberg, Mary Taylor Huntsman, Warren Lambert, Donna Logan, Lois McWhorter, Curt Null, Joelyn Prather, Gary Sherman, and Joanne Story. Lynn Shearer attended as an invited guest.

The minutes from the February 1, 2008 meeting were approved as distributed.

Lynn Shearer presented the 2009-10 academic calendar to the faculty council on behalf of the rules committee. She asked that its approval be listed as an agenda item on the upcoming faculty meeting agenda. Lynn also discussed the upcoming faculty election process. She identified positions to be filled as well as the timeline and procedures that needed to be followed.

The representative for the SCC board of directors mentioned that the organization chart on the SCC Web site was from 2004 and suggested that an updated chart be posted.

The faculty representative for social sciences asked if SCC would proceed with new construction in spite of anticipated budget cuts.

The faculty representative for library services requested a professional development workshop on the appropriate use of KCTCS email.

The faculty representative for counseling services asked that the approval of the spring 2008 graduation list be added to the upcoming faculty meeting agenda.

The faculty representative for construction and manufacturing requested that class schedules be made available online well in advance of the start of registration so students and faculty would have time to review the schedules prior to advising appointments.

The faculty representative for humanities and fine arts asked that the overload policy be clarified. He also asked that announcement about cancellations and closures due to inclement weather be made as quickly as possible and more clearly specify what was cancelled and whether staff should report to work. He asked that a minor course revision for CLA 135 be added to the upcoming faculty agenda.

The faculty representative for math and science asked about combining SCC's online class schedule with its face-to-face schedule. He also asked about the status of the green committee.

The faculty representative for business and information technology asked about the status of CAP team reviews, timeline for the annual evaluation of SCC administrators, possibility of evaluating consultants and contractors, a list of services provided by consultants and contractors, and status of the review of

campus safety and security policies and procedures. She also asked if the cabinets in the Alton Blakley Conference Room could be left open for meeting participants.

Approved agenda items for the March 21, 2008 faculty meeting are as follows: approval of 2009-10 academic calendar, approval of spring 2008 graduation list, approval of minor revision to CLA 135, announce opening of nominations for faculty offices, report on the status of the green committee, report on the timeline for the annual evaluation of SCC administrators, discussion of possibility of faculty commenting on SCC consultant/contractor performance, report on the status of the review of campus safety and security policies and procedures, and report on the status of CAP team reviews.

The faculty chair will refer to the following items to the President's leadership team: out-of-date organizational chart on Web site, professional development on appropriate use of KCTCS email, clarification of overload policy, and the locked cabinets in the Alton Blakley Conference Room.

The March faculty meeting will be at 11am EST on March 21, 2008 via ITV.

The next meeting of the faculty council will be April 4, 2008 at 11am EST in the Alton Blakley Conference Room.

The meeting adjourned at 12:08pm.