

**SCC Faculty Meeting Minutes**  
**March 21, 2008**  
**11 a.m. EST**

The regular faculty meeting was called to order at 11 a.m. by the faculty chair.

The minutes from the February 8, 2008 regular faculty meeting were approved as posted.

Lynn Shearer presented the 2009-10 calendar. She made a motion on behalf of the rules committee that the calendar be approved. The motion passed.

Paula Guffey presented the spring 2008 list of graduation candidates. Sharon Whitehead made a motion that the list be approved. The motion passed.

On behalf of the curriculum committee, April Kilgore recommended the approval of a minor course revision to CLA 135 – Greek and Roman Mythology. The recommendation was to change to the course number to ENG 135 and the title to Greek and Roman Mythology in Translation. Jeff Harris made a motion that the change be approved. The motion passed.

Lois McWhorter announced the opening of nominations for faculty officers. Nominations should be made directly to Pam Bridgman via word of mouth, campus mail, or email prior to April 18<sup>th</sup>. A list of offices to be filled and of eligible faculty will be distributed via email.

Dr. Marshall reported that discussions have been underway concerning the green committee structure. Larry Abbott is in the process of forming the committee.

Dr. Marshall reported that annual evaluations of the Provost, Academic Dean, and other administrators were scheduled for the spring semester. Links to several of the annual evaluations have already been distributed by email. Dr. McCall will send an email to faculty and staff requesting comments on Dr. Marshall's performance later this semester.

Dr. Marshall reported that SCC does not hire private consultants and contractors. The personnel performing Web, marketing, and other services are actually hired as part-time employees. Evaluations of these employees are conducted by their immediate supervisors. Dr. Marshall invited faculty to send comments concerning performance of these employees to her.

Dr. Marshall reported that the budget passed by the House was more favorable than had been expected, although it still contained cuts. This budget is expected to be presented to the Senate on Monday for a vote.

Dr. Honeycutt discussed the upcoming pilot implementation of [InformaCast®](#). This system is used by organizations that need to be able to send emergency broadcasts. Initially, six SCC faculty and staff will be trained to operate the system which is expected to be operational by the end of May.

Dr. Honeycutt reported that it would cost an estimated \$50,000 to place inside locks on existing

classroom doors throughout the college. Plans are to implement the installation of the locks as the budget permits. New buildings have been designed with inside locks.

Sharon Whitehead reported Curriculum Assessment Process (CAP) team reviews were completed for all technical programs. CAP team reviews for general education programs are expected to be completed by the end of the semester. Results will be available on the SCC Web site under [Accreditation](#) before the start of the fall semester.

Brandi Coomer reported that she would send an email to faculty clarifying the math and science requirements for the Associate of Science degree transfer program. In her email, she will also summarize discussion by the KCTCS Senate Council on adding course requirements for pre-professionals to the KCTCS catalog.

The meeting adjourned at 11:36 a.m.