

## SCC Faculty Meeting Minutes

November 21, 2008

Chair called the meeting to order at 11:02 am

Jeff Harris made a motion to approve the minutes of October 17, 2008, second by Dan Burnett. Motion passed.

Ad-hoc team called for an immediate meeting following this one to confirm a meeting date to discuss "AA" and "AS" exit testing.

### Reports

David Wiles presented information about the Special Merit Bonus. He informed the Faculty that the Merit Bonus Application will list only those jobs performed which are considered to be above and beyond regular duties. It has been simplified to ask one question, as follows: Why is the applicant deserving of the merit bonus? He also explained that there will be an informational meeting for employees to explain the process further, at a later date.

Jill Meece stated that the supervisor section had been simplified. She also stated that there were three things added to the application; Facet Initiatives, SCC QEP and clarification of accomplishments to be included on application.

Dr. Marshall shared with the Faculty the possibility of recurring budget cuts estimated to be 1% to 6% for 2009. Dr. Marshall discussed the immediate plan for our budget:

1. personnel budgets are being reviewed for any available vacancy credit;
2. potential reduction of unused funds;
3. continue monitoring our current budget until spring; and
4. wait and see if the budget cuts will actually materialize.

She also stated that there was a possibility that we would not meet Spring/Summer tuition estimates. There was much discussion regarding on-line courses. Dr. Marshall encouraged full-time instructors to try on-line courses. Any Faculty Member who wishes to try teaching on-line courses needs to contact Glenda Jones. Dr. Marshall stated that she would continue to support our Equipment needs, PD opportunities and Program needs.

Dr. Honeycutt announced that there would be a forum on December 5<sup>th</sup>, in the Meece Auditorium, regarding on-line courses. He stated that 1,786 of our students are enrolled in on-line courses with other colleges. He stated that RT24 impacts our budget. Considering that we may get another budget cut, we need to address any RT24 issues promptly.

Gary Cunningham informed the Faculty that the SNAP program has isolated all the problems and there will be one more final test of the system. He also stated that there were two speakers installed and they will be tested as well. Kirby Stevens has modified the Clean Access website that required more than one login.

Dr Marshall added that Maintenance will install door locks at all locations where they are needed. She also stated that any carry-forward funds will be used to cover student enrollment deficits. She also reminded the Faculty that our annual Holiday Meal will be Monday, December 15<sup>th</sup>.

Meeting adjourned at 12:08 pm