

SOMERSET COMMUNITY COLLEGE
GRADUATION APPLICATION

Fall 2009_____ Spring 2010_____ Summer 2010_____
(Last day to apply - September 25) (Last day to apply - February 26) (Last day to apply - June 25)

Directions: **Please complete this application and return it to the Admissions Office at Somerset Community College.**
(A) You must complete the *Student Exit Survey* at the web site: http://someset.kctcs.edu/SRESOURCE_StudentSurveys.html
Please print out the last page and attach it to this application. (B) Complete your Post-Program Assessment. (C) Obtain a program plan checklist from your advisor and attach it to this application. (D) Obtain your advisor's signature on this application.

Name_____ Social Security Number_____

Empl ID#_____ Phone Number_____

Program Major_____

Advisor's Name _____ Advisor's Signature_____

Last Date Attended Classes at SCC _____

Mailing address for credential _____
(Address)

(City, State, Zip)

Name to be printed on credential_____

Credential(s) Being Requested

Please list the credential(s) you will be earning:

___ Associate in Arts Major_____

___ Associate in Science Major_____

___ Associate in Applied Science Major_____

___ Diploma Title_____

___ Certificate Title_____

___ Certificate Title_____

___ Certificate Title_____

___ Certificate Title_____

Commencement Ceremony:

(Degree/Diploma Programs ONLY)

The Commencement Ceremony will be held May 7, 2010. Rehearsal is scheduled for the same day. If you plan to participate, please visit the SCC Bookstore to order your cap and gown prior to February 26, 2010.

By signing this application I give the college permission to award embedded credentials within my program and I give permission for a final transcript to be sent to me with my credential at no charge.

Student's Signature_____ Date_____

CONTACT THE SCC REGISTRAR FOR ADDITIONAL INFORMATION: 606-451-6633 or 1-877-629-9722

ATTENTION GRADUATE!!

- **Thank you for applying for your graduation credential from the Somerset Community College/KCTCS. You are considered a candidate for the credential until the degree audit process has been successfully completed. Your degree candidacy status does not necessarily indicate that your degree will be awarded; it simply indicates that you have applied for a credential to be awarded by the Somerset Community College/KCTCS. As a degree candidate it is recommended that you choose to participate in the Graduation Commencement. If you have any questions please do not hesitate to contact the Office of the Registrar.**
- **Don't forget to complete the graduate exit survey on the Somerset Community College website. Please print the last page of the survey that says "Thank you. Your survey has been sent" and attach that page with your signature to this application. The web address for the survey: http://somerset.kctcs.edu/SRESOURCE_StudentSurveys.html**
- **All diplomas and degrees (with the exception of the Associate in Arts and Associate in Science) require a Post-Program Assessment before credentials can be awarded. Program coordinators will schedule your Post-Program Assessment. If your program coordinator has not contacted you regarding this assessment, contact your program coordinator or your advisor immediately.**
- **Please ask your advisor to evaluate your coursework, complete a program major checklist, and send it to the Registrar at SCC. Also, ask your advisor to sign the graduation application.**

GOOD LUCK!! Contact us if we can be of further assistance to you.