

Title III Advisory Team Minutes
Tuesday, March 22, 2005
Student Commons Community Room
3:30 p.m. – 4:50 p.m.

Members present: Dr. Barbara Jones, Roger Hollars, Kim Cleberg, Mary Petry, Lynn Crabtree, Rob Spencer, Loris Sherman, Gail Stringer, Roger Angevine, Joelyn Prather, Deanna Barnes, Barbara Stringer, Susan Gadd, Brenda Saunders, and Tammy Woodall.

The meeting was called to order by Brenda Saunders. A motion was made by Rob Spencer to accept the agenda. The motion was seconded by Lynn Crabtree. The agenda was approved by the Advisory Team. No additions to the agenda were made.

Brenda Saunders made an amendment to the last meeting minutes. The announcement that the server was in the IT department for the CIS100 faculty consultants was incorrect. Roger Hollars would like the minutes to reflect that the new Assessment Coordinator is April Russell, rather than Gail Aaron, who was the Acting Assessment Coordinator recorded in the minutes from the last meeting. Mary Petry made a motion to accept the minutes and amendments. Gail Stringer seconded the motion. The minutes were approved.

Roger Angevine gave a brief overview for the plans for Laurel's STAR Center. He stated that a budget has been requested for the Laurel Center. Along with the budget, personnel, supplies, and space have been requested. Currently, we are awaiting a budget approval before proceeding.

Gail Stringer presented a summary on her travel to an exemplary site at Indian River Community College, in Florida. Gail observed an Intermediate Algebra class using the Hawkes System. She stated that Morehead University is currently using this system. Brenda added that a Hawkes Training Session is scheduled here for March 29th, at 2:30 p.m. Gail discussed the technology that IRCC is using, such as their ITV classrooms and their smart classrooms. The advisory team discussed this technology and how it could be incorporated into SCC.

Loris Sherman added to the summary of Indian River Community College. She addressed how extensively they used the “blended” classroom approach, or what we call web-enhanced. Loris asked if Title III funds could be realigned to address areas that does not enable faculty to propose and complete the blended courses. Dr. Jones noted that we need more faculty involvement. These projects can be proposed by SCC faculty partnering with an IT staff, a student, or faculty at another college

Brenda gave a brief overview of her visit to IRCC. She would like to incorporate a Learning and Teaching Committee such as that at IRCC. The goal of the committee is to evaluate the use of technology, to enhance teaching and learning, to research new hardware and software for purchase, and to train faculty and staff to use the software.

Next, Kim Cleberg gave her summary of the sessions she attended at NADE.

She attended the following four sessions presented by the Community College of Baltimore County during the pre-conference institute: The Summer Bridge Program, which emphasized the Master Learner concept, The Emerging Scholar Program which recognizes successful developmental students, The Graduated Learning Plan which could serve as a model for the advising contracts that SCC is discussing at this time, and The Early Alert Program which addressed the lower success and retention rates of online courses.

Joelyn Prather gave a brief overview of the sessions she attended at NADE. She attended sessions relating to classroom learning environment and relieving stress factors. She emphasized the importance of a classroom setting that is made as stress-free as possible and how hydration is essential in learning.

Roger Angevine noted two main points of interest from the sessions he attended at NADE. First, to require students on probation and students failing a developmental course take an 8 week tutorial class before enrolling again. Second, offer a non-credit review class for 2 weeks in developmental math courses through continuing ed immediately preceding each semester.

Roger recommended that travel summaries funded by Title III grant could be posted to the website for anyone interested in more information.

Brenda Saunders gave an update on SkillsTutor and AccuTrak. AccuTrack has been installed and is currently being used in the STAR Center. SkillsTutor is installed and can be accessed via web at <http://www.myskillstutor.com/login.jsp> . The login information needed to access the program is *username:* somerset *password:* somerset *site:* somerset02.

Dr. Jones asked about the number of faculty consultant projects that are complete. She added that she would like to see numbers at the next meeting, such as number of courses being redesigned and the number of faculty proposing projects.

Brenda added that the STAR Center gained 8 new volunteer faculty for the spring semester. Mike Presley and Kim Cleberg are tutoring at the Russell Center. There are 5 faculty consultant projects being piloted this semester. None of the projects are complete at this time. There are approximately 8 faculty beginning to propose new projects for grant year II.

The meeting adjourned at 4:50 p.m.